



Apartment Rental Application

Application Date: _____

Desired Apartment: # _____

Desired Move-In Date: _____

Applicant Information

Name: _____

Social Security Number: _____ Date of Birth: _____

Present or Most Recent Address:

Street Address

City, State, Zip

Email Address: _____

Phone Number: _____ Alternate Phone: _____

Persons to Occupy the Apartment

(Please note that each adult tenant must fill out a separate rental application and consent to background/credit checks.)

	Name	Relationship to Applicant
1.	_____	_____
2.	_____	_____
3.	_____	_____

Employment Information

Employer Name: _____

Employer Address: _____

Position Held: _____ Length of Employment: _____

Monthly Salary: \$ _____ Additional Salary: \$ _____

Emergency Contact(s)

Name	Phone and/or Email	Relationship
_____	_____	_____
_____	_____	_____

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Have you or any persons to reside in the apartment ever declared bankruptcy?

Yes* No

**If yes, please provide details and date of bankruptcy:* _____

Have you ever been evicted or sued for unpaid rent or damages to leased property?

Yes* No

**If yes, please explain:* _____

Have you ever refused to pay rent for any reason? Yes No

Have you or any persons planning to reside in the apartment ever been convicted of a felony or misdemeanor? Yes* No

**If yes, please explain:* _____

How did you hear about The Flats? _____

**If you were referred by a current tenant, please note their name and apartment number:*

Reason for leaving your current residence: _____

Would you like to lease a parking space? (Additional cost of \$160/month per space.)

Yes No

PLEASE NOTE: ALL LEASES ARE 12-MONTH TERMS, COMMENCING ON THE FIRST OF A MONTH AND EXPIRING ON THE LAST DAY OF A MONTH. IF YOUR MOVE-IN DATE IS ANY DAY OTHER THAN THE FIRST, YOU MAY BE CHARGED PRORATED RENT FOR THAT MONTH.

FOR LEASING AGENT

Apt: # _____ **Monthly Rent: \$** _____ **Lease Term: 12 Months**

Lease Commencement Date: _____

Lease Expiration Date: _____

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Consent to Release Background and Credit Information

I hereby warrant that all of my representations set forth above are true. I understand that upon execution of the Lease, an additional one (1) month of rent shall be due and owing in addition to the deposit I have provided pursuant to this agreement.

In connection with the Landlord's or its employees' or agents' processing of the Rental Application, I hereby agree and authorize said Landlord to make inquiries to verify the information and statements contained herein, and consent and agree that Landlord may (i) conduct a credit check of all applicants named herein including but not limited to any or all previous Landlords and/or employers for references and information; (ii) perform a criminal records check and obtain criminal history and related information; and (iii) obtain additional consumer reports and criminal record reports on applicants herein for future updates or reviews of this account. Upon my request, Landlord will inform me as to whether consumer reports or criminal record reports were requested and the names and addresses of any consumer reporting agency or agencies that provided such reports. It is further understood that the required application fee shall be used to cover the Landlord's costs incurred by processing this application and will not be refunded under any circumstances.

I hereby deposit the sum of \$_____ (the "Deposit") to be applied by Landlord as follows:

- (1) In the event the Applicant enters into a Lease Agreement with the Landlord, the deposit shall be credited toward the security deposit payable under the Lease Agreement;
- (2) Landlord shall refund the deposit to the Applicant within three (3) business days, if (a) within seventy-two (72) hours of the execution of this application, Landlord received Applicant's written notification of its desire to terminate this Rental Application, or (b) if the Rental Application is rejected by the Landlord.

Landlord shall retain Applicant's deposit in the event Landlord accepts Applicant's Rental Application and Applicant fails to timely terminate his or her Rental Application.

Signature: _____ Date: _____

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Landlord Verification Consent

I, _____ (Applicant), authorize **The Flats at SouthSide Works, located at 2635 East Carson Street Pittsburgh, PA 15203**, to contact my present or previous landlord, as noted below, to verify and obtain information related to my previous tenancy.

Current or Previous Landlord Contact Information

Company/Name: _____

Contact Person: _____

Email Address: _____ Phone Number: _____

Monthly Rent: \$ _____

Signature: _____ Date: _____